

# JEAN SAINSBURY ANIMAL WELFARE TRUST POLICIES

**PLEASE read the following application policies to check that you are eligible and KEEP THESE FOR YOUR OWN RECORDS.**

## The Trust will not support:

1. Applications from individuals.
2. Charities registered outside the UK.
3. Charities offering sanctuary to animals, with no effort to re-home, foster or rehabilitate unless endangered species.
4. Charities that do not have a realistic destruction policy for animals that cannot be given a reasonable quality of life.
5. Charities with cash and/or investments valued at more than one year's expenditure will not qualify for a donation, unless it can be demonstrated that reserves are being held specifically for a project.
6. Charities that spend more than a reasonable proportion of their annual income on administration or cannot justify their costs per animal helped.
7. We would not normally support an application from overseas charities for funds for capital expenditure.
8. Veterinary Schools, unless the money can be seen to be directly benefiting the type of animals the Trust would want to support e.g. welfare-related or low-cost first opinion vet treatment projects.  
***The Trust expects all applicants to be charities registered with the Charity Commission unless their annual income is under £5,000.***

## The Trust favours applications from smaller animal welfare

### charities registered in the UK and working in the UK or abroad:

- Which have independently examined up to date annual accounts.
  - Which demonstrate an active re-homing and rehabilitation policy for animals taken into their care.
  - Involved with conservation of wildlife, when the rescue, rehabilitation and (where possible) the release of animals is their main aim.
- The Trust aims to support UK registered charities by making donations toward the following:**
- General running costs associated with the rescue, rehabilitation and re-homing or release of domestic, wild and exotic animals.
  - Feeding, capture, neutering and release of feral cats.
  - Assistance with vet's fees and neutering costs of animals owned by those on low incomes.
  - Donations towards capital purchases involving land, buildings, vehicles, equipment and educational material. The Trustees may pledge funds towards large capital building projects, which will only be released when all other funding is in place and the work is ready to commence. The maximum pledge given in the past was £35k.
  - Donations toward the purchase or improvement of property or fixed buildings are only considered if:
    1. the property is clearly in the ownership of the charity, or
    2. at least 10 years is left to run on the charity's lease, or
    3. a letter from the landowner states that the charity will be reimbursed for the improvements on sale of the property or at the end of the lease. Otherwise, support for improvements can only be considered when they do not increase the saleable value of the property.

# Jean Sainsbury Animal Welfare Trust

Questionnaire for Charities that have not received a donation from us previously

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## CHARITY DETAILS:

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Charity Name –

Date of Registration -

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Charity Commission Reg. No. -

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Address –

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Contact Name -

Email Address -

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Position Held -

Website -

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Vet's Name & Address (we may wish to contact your vet) -

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Daytime Tel. No. -

Vets Tel. No. -

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Where did you hear of us? -

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**TYPE OF CHARITY: Please tick the categories which best describe the work of your charity**

- |   |  |
|---|--|
| <input type="checkbox"/> Rescue and re-homing of domestic animals | <input type="checkbox"/> Cats                        |
| <input type="checkbox"/> Feeding/neutering                        | <input type="checkbox"/> Equines                     |
| <input type="checkbox"/> Assistance with vet fees                 | <input type="checkbox"/> Other domestic pets         |
| <input type="checkbox"/> Education and campaigning                | <input type="checkbox"/> Farm animals                |
| <input type="checkbox"/> Rescue/rehabilitation of wild animals    | <input type="checkbox"/> Birds                       |
| <input type="checkbox"/> Dogs                                     | <input type="checkbox"/> Others (please state which) |

**Does the charity bring in dogs from overseas? If yes how many out of the total number of dogs you have handled in the year are from overseas?**

.....

.....

**Animals Handled For The Year -**

(please give dates from:.....to:.....)

<b>Total number of animals taken in for the year</b>	
<b>Total rehomed and/or released</b>	

**Breakdown of Animals Handled:**

	<b>Number taken in</b>	<b>Number rehomed/ fostered</b>	<b>Number released back to the wild</b>	<b>Number rehomed direct from owner</b>	<b>Number euthanased</b>	<b>Number neutered by your charity</b>	<b>Number in permanent or long term sanctuary</b>	<b>Others (such as returned to owner)</b>
<b>Dogs</b>								
<b>Cats</b>								
<b>Feral Cats</b>								
<b>Rabbits</b>								
<b>Exotics</b>								
<b>Horses/ Equines</b>								
<b>Birds</b>								
<b>Wildlife/ Others:*</b>								

**\*Please give a breakdown of species for wildlife/others on a separate page if necessary.**

FINANCES:

Please complete the following re. your finances and enclose your most recent accounts.

Date of enclosed accounts: .....

Total income for the year (on your accounts): £...

Total expenditure for the year (on your accounts) £...

Have there been or do you expect any major changes in your income and expenditure since your enclosed accounts? YES/NO

If YES, please give details:

.....  
.....

Approximate CURRENT level of financial assets (e.g. in bank and building society, investments, stocks and shares etc.): £...

Approximate value of property owned by the charity: £...

If the charity does not own the property please state who does and if they are a related party:

.....

Does the charity pay rent and if so how much?

.....

Legacies or other large donations expected, please give brief details:

.....  
.....

Are any funds designated to specific projects: If yes please give details

.....

Number of full and part-time paid workers: .....

**BANK DETAILS** (if your application is successful we may donate by BACS into your charity's account)

Bank name and branch: .....

Charity bank account name: .....

Account number: .....

Sort code: .....

**Any payment made to you will have the reference JSAWT**

**Brief summary of reasons for application to the Jean Sainsbury Animal Welfare Trust, i.e. capital projects/running expenses, etc.:**

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**Please tick the following statements to show that you are eligible to apply:**

1. Our charity is not a sanctuary – in the main we rehome/release the animals we take in
2. We are registered with the Charity Commission (or our income is under £5,000)
3. We enclose new accounts which have just been signed and certified by our Independent Examiner and include an opening and closing balance. Applicants please note that JSAWT has 3 application deadlines a year so please make your application closest to the deadline when your latest signed accounts are at their newest.
4. Our accounts include a breakdown of charitable expenses but if that is not the case we will attach it.
5. With our application forms and sets of accounts we attach an auditor's statement or an independent examiners report (ALL applicants must provide one or the other)
6. We have filled-in ALL sections of the application form (please note we will not accept part-filled-in forms)

**We process this data in accordance with our Privacy Policy which is available on our website.**

**Signed.....**

**Print name.....**

Please note deadlines for receipt of applications:

15th January (for our spring meeting)

1st May (for our summer meeting)

1st September (for our winter meeting)

**Many thanks for your application.**